

Answers to Vendor Questions for City of Memphis Lease Management System RFP# SAIC CoM 2016 MC R179960

RFP Section	QUESTION	ANSWER
Exhibit 5 – 4 th Requirement	The RFP talks about how the system needs to capture the maintenance history of an asset that is maintained by the City. Can the City let us know the type of assets maintained in the City?	Facilities, buildings, parcels
Exhibit 5 – 11 th Requirement	We understand the City requires the Lease management system to integrate with the ESRI ArcGIS platform. Can the City let us know the number of users that will need access to the GIS platform?	10 Users to start with option to add users as needed.
Exhibit 5 – 7 th Requirement	Space utilization feature – Can the City provide more information on this feature?	Ability to graphically analyze and view the layout of facilities for space configuration and usage; monitor and change layout and space configurations as needed.
Section 3.2	Can the City let us know if it is a mandatory requirement for the vendors to have a local office in Shelby County or the neighboring Counties?	No, but in order to be a certified M/WBE vendors must have a local office in Shelby County/MSA.
	Does the City need to access the data on mobile devices? If the answer is yes, can the City let us know the number of mobile users?	No
	Does the City have a desired implementation/system go-live timeline for this project?	Not later than December 2016.
	Can the City disclose the budget designated for this project?	No, a budget hasn't been established at this time.
	Can the City let us know the number of reports/document generation templates required as part of initial implementation?	25 standard templates with ad-hoc options providing as many custom reports as needed.